

DeafBlind and Mentor Program

service	fee	services provided
PICS as Employer	<ul style="list-style-type: none"> • 19.5% 13% for employer-related taxes and insurance, plus 6.5% PICS fee • 2% for goods and services 	<ul style="list-style-type: none"> • all employer taxes, workers' compensation, liability insurance • payroll processing and billing • expenses processed / checks cut • online, realtime expense summaries

FAQ

How are timesheets submitted?

Fax, mail, email, drop off

Direct Deposit of paychecks?

Yes

Online viewing of expense summaries?

Yes

Reimbursement of expenses - timeline?

7-10 business days upon receipt

Direct vendor payments?

Yes

Can expenses be saved up for single check reimbursement?

Yes, within fiscal year.

Health and Dental insurance offered?

Yes (only when PICS is the employer).

Workers comp under payroll model?

Yes - referral to broker

Help finding staff?

Yes, through job board

Age requirement for staff?

14 years old

Minimum car insurance for staff?

Employee must present valid license + proof of liability coverage to family

Contact:

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PICS is a subsidiary of Lutheran Social Service