

Partners In Community Supports (PICS) 2012 Payroll Schedule



Pay Period		Mail to		
Start Thursday	End Wednesday	PICS on Thursday	Payday Friday	
12/22/11	01/04/12	01/05/12	01/13/12	**no mail Dec. 24th & 25th & New Years & Jan. 2nd
01/05/12	01/18/12	01/19/12	01/27/12	**no mail Jan. 16th
01/19/12	02/01/12	02/02/12	02/10/12	
02/02/12	02/15/12	02/16/12	02/24/12	**no mail Feb. 20th
02/16/12	02/29/12	03/01/12	03/09/12	
03/01/12	03/14/12	03/15/12	03/23/12	
03/15/12	03/28/12	03/29/12	04/06/12	
03/29/12	04/11/12	04/12/12	04/20/12	
04/12/12	04/25/12	04/26/12	05/04/12	
04/26/12	05/09/12	05/10/12	05/18/12	
05/10/12	05/23/12	05/24/12	06/01/12	**no mail May 28th
05/24/12	06/06/12	06/07/12	06/15/12	
06/07/12	06/20/12	06/21/12	06/29/12	
06/21/12	07/04/12	07/05/12	07/13/12	**no mail July 4th
07/05/12	07/18/12	07/19/12	07/27/12	
07/19/12	08/01/12	08/02/12	08/10/12	
08/02/12	08/15/12	08/16/12	08/24/12	
08/16/12	08/29/12	08/30/12	09/07/12	**no mail Sept. 3rd
08/30/12	09/12/12	09/13/12	09/21/12	
09/13/12	09/26/12	09/27/12	10/05/12	
09/27/12	10/10/12	10/11/12	10/19/12	**no mail Oct. 8th
10/11/12	10/24/12	10/25/12	11/02/12	
10/25/12	11/07/12	11/08/12	11/16/12	**no mail Nov. 12th
11/08/12	11/21/12	11/22/12	11/30/12	**no mail Nov. 22nd
11/22/12	12/05/12	12/06/12	12/14/12	
12/06/12	12/19/12	12/20/12	12/28/12	**no mail Dec. 25th
12/20/12	01/02/13	01/03/13	01/11/13	**no mail Jan. 1st
01/03/13	01/16/13	01/17/13	01/25/13	**no mail Jan 21st

** Please note the federal holidays during this pay period. If mailing timesheets allow for mail delays.

*****Timesheets are due on Mondays by NOON**

***** Expenses are due on Tuesdays by NOON**

Mail or fax timecards, expense, and mileage reports to :

Partners In Community Supports (PICS)

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