

Pay Period Starting: 3 / 13 / 2011

Partners In Community Supports (PICS) Timesheet

1701 American Blvd E Suite #7, Bloomington, MN 55425
 Phone: 952-854-6364 Fax: 952-854-6356

Employee Number: 1 2 3 4 5 6

Employee Name (Please PRINT - ALL CAPS): JOHN SMITH

Customer PMI number: 9 8 7 6 5 4 3 2

Customer Name (Please PRINT - ALL CAPS): JOE JOHNSON

15 minute increments only

S=Staffing R=Respite H=Homemaker C=Chore

Enter total hours per day

WK 1	THU	FRI	SAT	SUN	MON	TUE	WED
TIME IN	8:00		8:00				
TIME OUT	4:00		10:00				
S/R H/C	S		S				
TIME IN							
TIME OUT							
S/R H/C							
TOTAL HOURS For Day	8.00		5.00				

WK 2	THU	FRI	SAT	SUN	MON	TUE	WED
TIME IN		1:00		8:00			
TIME OUT		5:00		10:00			
S/R H/C		R		R			
TIME IN							
TIME OUT							
S/R H/C							
TOTAL HOURS For Day		7.00		7.00			

Employee Signature: John Smith Date: 4/20/2011
 Managing Party Signature: Joe Johnson Date: 4/20/2011

Inaccurate or incomplete timesheets may be returned for corrections which could result in a delay of payment