



Employment Relationship Disclosure (required)

Each employee must provide the following information about his or her relationship with the consumer before employment began.

You must complete all three sections below. This information is required to begin employment.

1) Complete each line:

My (employee's) Name: _____

Name of Consumer(s) you work with: _____

2) Please check all that apply:

Before employment, my existing relationship with the above named consumer(s) was:

- Parent Paid Guardian/Conservator Unpaid Guardian/Conservator
- Sibling Spouse Other, please describe: _____

3) Please read and sign below:

I understand that regardless of my relationship with this PICS client, I am subject to all employment requirements including background checks, training, and tax withholdings. In addition, I understand that county approval may be required before employment may begin.

If I am the parent of a minor or spouse of the consumer, I further understand that by entering into employment with PICS, I am:

- Agreeing to obtain County approval, complete a work schedule, receive county approval of the work schedule, and comply with any wage restrictions.
- Agreeing to pay all employment related taxes and expenses.
- Agreeing that no overtime will be worked by or paid to me and that no mileage reimbursement will be submitted by or paid to me.
- Agreeing that only hours conforming to the approved work schedule will be paid.

(Employee Signature)

(Date)

(PICS Representative)

(Date)